



राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान, रायबरेली

नाईपर रायबरेली ट्रांजिट कैम्पस, बिजनौर – सिसेंडी रोड, सरोजनी नगर, लखनऊ (यू0पी0) – 226002

National Institute of Pharmaceutical Education & Research, Raebareli

Transit Campus of NIPER Raebareli, Bijnor - Sisendi Road, Sarojini Nagar, Lucknow (UP) - 226002

Ref. No.: NIPER-R/2025-26/Recruitment/Non-Faculty/

Date: 20th November 2025

Advertisement No. 03/2025 (NT)

(Position of Finance & Accounts Officer on Deputation cum Short Term Contract, failing which by re-employment basis)

National Institute of Pharmaceutical Education and Research, Raebareli (NIPER-R) is “an Institute of National Importance” set up by an Act of Parliament under the aegis of the Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Government of India, to impart higher education and undertake advanced research in the field of Pharmaceutical Sciences and Technology.

NIPER-Raebareli desires invites offline applications for the following post to be filled on **Deputation cum Short Term Contract, failing which by re-employment basis** from persons fulfilling the essential qualifications and experience as prescribed in the Recruitment Rules of NIPER-Raebareli.

PostCode	Designation /Position	Discipline	Pay Level (7 th CPC)	No. of Position
Non - Faculty Positions				
NT-004	Finance & Accounts Officer	Administration	12	01
Date & time of commencement of Offline Applications			24/11/2025, from 09:00 AM	
Last date for receipt of a hard copy of the application along with all enclosures			23/12/2025, up to 05:00 PM	

For the application form and other important details, please visit Institute's Website:

<http://niperraebareli.edu.in/>

The offline application form shall first be completed through the Google Form using the link provided. After submitting the Google Form, the printed copy of the submitted form along with hard copy of the form, along with all required enclosures, must be sent to this office at the address mentioned in the Advertisement: -

Google Form Link >> <https://forms.gle/rrD8G8SHgDUmivcc7>

Sd/-
Registrar

QUALIFICATION AND EXPERIENCE CRITERIA

Post Code / Designation (Department) and Pay Matrix	Number of Positions	Essential and Desirable Qualifications	Maximum Age Limit
NT-004 Finance & Accounts Officer	01 (One)	<u>Qualification and Experience for Direct Recruitment -</u> <u>Essential Qualification:</u> Post Graduation in Commerce / Economics from a recognized University / Institute. <u>Experience:</u> 10 (Ten) Years of experience in dealing with finance and accounts in Central / State Govt. Organization / University Research Institute or Central / State Autonomous / other recognized institute of repute. <u>Desirable: -</u> MBA in Finance from a recognized University / Institute.	45 Yrs
		<u>Qualification and Experience for Deputation cum Short Term Contract: -</u> Officers from Central / State Governments/PSUs/Universities/Institutions / Autonomous bodies serving in analogous post or in the Pay Level – 11 and possessing the qualifications / experience for direct recruitment as mentioned above.	55 Yrs
		<u>Qualification and Experience for Re-Employment basis:</u> Officers from Central / State Governments/PSUs/Universities/Institutions / Autonomous bodies retired from analogous post or in the Pay Level – 11 and possessing the qualifications / experience for direct recruitment as mentioned above.	62 Yrs

GENERAL INSTRUCTIONS, ESSENTIAL INFORMATION, AND CLARIFICATIONS

a)	Appointment to the post of Finance & Accounts Officer at NIPER-Raebareli shall be made on a Deputation cum Short Term Contract, failing which by re-employment basis initially for a period of three years following the Government of India rules for deputation/foreign service. However, officer after attaining the age of superannuation at his/her parent organization may continue at NIPER-Raebareli as Finance & Accounts Officer if he fulfills the required eligibility criteria, upto the age of 62 years or three years whichever is earlier, following the Government of India rules for contract appointment.
b)	The applicant officer applying for deputation cum short term contract is expected to have at least an overall grading of “Very Good” in the past five APARs/ACRs starting from 2019-20. The officers not exceeding 55 years of age on the closing date of the application form may submit their applications through proper channel. The officer may also submit advance copies of their application forms directly before the last date of the application form. However, at the time of interview, applicants will have to submit the No Objection Certificate/ Vigilance clearance & certified copies of APARs/ACRs from their employer.
c)	Pay minus pension is applicable for person selected under re-employment basis as defined in DoPT OM No. No. 3/3/2016-Estt. (Pay II) Dated: 01-05-2017.
d)	The incumbent will not have any legal right to claim regularization/appointment by absorption or any other form of further engagement upon completion of the deputation.
e)	Fulfilling qualifying norms does not entail a call for an interview. Only candidates shortlisted on the basis of better qualification and quality of relevant experience will be called for the presentation and if shortlisted will be called for interview.
f)	Selection will be based on the interview, and only the shortlisted candidates will be informed well in advance of the interview’s date, time and mode.
g)	No interim correspondence will be entertained.
h)	Any form of canvassing will lead to automatic disqualification.
i)	The Institute reserves the right to reject any or all applications without assigning any reasons. The Institute reserves the right to waive/relax any conditions. The Institute shall have the right to relax any of the qualifications, experience, age, etc., in exceptionally deserving cases of all posts on the recommendations of the Screening and Selection Committee.
j)	Interested eligible candidates may apply offline in the application format given at the Institute website.
k)	Applicants are advised to submit the application to the Institute well in advance without waiting for the last date to avoid postal delays or any delay due to other unforeseen events or circumstances. The Institute shall not be responsible for any postal delay at any stage / loss of e-mail / loss of any communication due to wrong address provided by the candidates.
l)	The Institute shall verify the antecedents and documents submitted by candidates at any time, at the time of appointment or during the tenure of service. In case it is detected that the documents submitted by the candidates are fake or the candidates have undesirable clandestine antecedents background and have suppressed the said information, his / her services shall be liable to be terminated.
m)	Candidates who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake / derecognized by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.
n)	The candidate selected on a Short-Term Contract basis for the post of Finance & Accounts Officer shall draw the pay as determined and approved by the Search-cum-Selection Committee.

o)	It shall be the responsibility of the candidate to assess his own eligibility for the post for which he is applying in accordance with the prescribed qualifications, experience, etc., and submit his application duly filled in, along with the desired information and documents as per the advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to his disqualification. In case, it is detected at any point of time in future, even after appointment, that the candidate was not eligible, his appointment shall be liable to termination forthwith as per this clause. In case of any ambiguity in the recruitment rules in general and eligibility in respect of any post, the decision of the institute shall be final.
p)	Candidates shall have to produce original certificates relating to his age, qualifications, experience, caste, etc., at the time of appearing in Interview. The candidates belonging to the reserved categories must produce the original category certificate and/or medical certificate (pertaining to determination of degree of disability in case of PwD candidates) from the competent authority in the format prescribed by the Government of India, failing which the candidate will not be allowed to appear for interview.
q)	The candidate is required to be physically present for the interview on prescribed date and time and no request for change in the schedule of interview will be entertained.
r)	Acceptance of documents submitted by an applicant shall be subject to verification by the competent authority. If any document is found to be false/fake/incorrect/malafide either before or after appointment, the document shall be summarily rejected and action may be initiated against the candidate which may lead to cancellation of his appointment.
s)	Incomplete application will be out-rightly rejected. Experience, age and qualifications will be reckoned as on the closing date of submission of offline application form.
t)	In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment order, the Institute reserves the right to modify / withdraw/ cancel any communication made to the candidates.
u)	The following categories of persons shall not be eligible to apply for any position in the Institute: <ul style="list-style-type: none"> a) Who has been convicted by any Court of Law or any criminal proceedings are pending against him; b) Who has entered into or contracted a marriage with a person having a spouse living; c) Who, having a spouse living, has entered into or contracted a marriage with any person. Provided that the Competent Authority of the Institute may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for doing so, exempt any person from the operation of these rules; d) Who is not a citizen of India; and e) Any other category of person disqualified for appointment by the Govt. of India/UGC.

IMPORTANT NOTE: -

- a)** Candidates are required to mention Advertisement No., Advertisement Date, Name of the post in which post for on the top of the envelope.
- b)** Corrigendum / Addendum, if any, will be made only on the Institute website. Hence, all the applicants are advised to visit the Institute website regularly.
- c)** The last date for submission of offline application is 23rd December 2025.
- d)** The hard copy of Application Form along with all self-attested copies of certificates / educational qualification / experience / testimonials and other requisite documents in support of eligibility should reach this Institute latest by 1700 hrs on 23rd December 2025.
- e)** It may be noted that those applications which were received after the last date for receipt of hard copy of Application Form are liable to be rejected.
- f)** For query, if any, please write to recruitment@niperrbl.ac.in in mentioning name of the post.

The envelope should be super-scribed as :

Application for the Post of ‘ _____ ’ vide advertisement no. Ref. No.: 03/2025 (NT) Date: 20-11-2025 on Deputation cum Short Term Contract, failing which by re-employment basis:

Postal Address for sending the Application through Speed Post, Registered Post, or Courier:

Registrar,

National Institute of Pharmaceutical Education and Research (NIPER), Raebareli

New Transit Campus, Ahmadpur-Kamlapur (Near CRPF Base Camp and Bijnor Police Station),

Bijnaur-Sisendi Road, PO: Mati, Tehsil: Sarojini Nagar, Lucknow,

Uttar Pradesh, PIN-226002

Email: recruitment@niperrbl.ac.in

Website: www.niperraebareli.edu.in

Dated: 20-11-2025

Registrar, NIPER-Raebareli



Application form for the Deputation Post

1. Name and Address (in Block Letters)			
2. Date of Birth (in Christian era)			
3. i) Date of entry into service			
ii) Date of retirement under Central/State Government Rules			
4. Educational Qualifications			
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)			
Qualification/ Experience required as mentioned in the advertisement / vacancy circular	Qualification / experience possessed by the officer		
Essential	Essential		
A) Qualification	A) Qualification		
B) Experience	B) Experience		
Desirable	Desirable		
A) Qualification	A) Qualification		
B) Experience	B) Experience		
<p>5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.</p>			
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualification and work experience of the post			
<p>6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>			

7. Details of Employment in chronological order. Enclose a separate duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay band and Grade Pay/Pay Scale of the post held on regular basis.	Nature of Duties (in detail) highlighting experience required for the post applied

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade/pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Qwuasi-Permanent or Permanent.			
9. In case the present employment is held on deputation/contract basis please state.			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office / organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.
<p>9.1 Note: In case of Officers already /on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/organization.</p>			

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment: Please state whether working under (Indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Other		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale or Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14. Total emoluments per month now drawn		
Basis Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of Increment	Dearness Pay/ Interim relief/ other Allowances etc.(with break-up details)	Total Emoluments
16.A Additional Information , if any relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional qualification (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)		

<p>16.B Achievements:</p> <p>The candidates are requested to indicate information with regard to :</p> <ul style="list-style-type: none"> (i) Research publications and reports and special projects. (ii) Awards/ Scholarships/ Official Appreciation. (iii) Affiliation with the professional bodies/ institutions/ societies and; (iv) Patents registered in own name or achieved for the organization. (v) Any research/ innovative measures involving official recognition (vi) Any other information. <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	
<p>17. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis# (Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non- Government Organizations are eligible only for Short Term Contract)</p>	
<p># (The option of STC/ Absorption/ Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vite duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection on my selection has been suppressed/withheld.

(Signature of the candidate)

Address_____

Date_____

**Certification by the Employer/ Cadre Controlling
Authority**

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualification and experience mentioned in the vacancy Circular. If selected, he /she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt._____
- ii) His/Her integrity is certified.
- iii) His/Her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed.(as case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)